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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

Wednesday 24th January 2024 at 6pm

in the Station Buildings, Berry Lane, Longridge.

Gill Mason

Town Clerk

**1.Welcome by the Chair.**

**2.To receive apologies.**

**3.Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4.To consider and approve the minutes of the meeting held on 25th October 2023.**

**5.Public Time.**

To invite and listen to issues raised by members of the public.

**6.Garden Maintenance.**

To consider and approve the next steps and costs for the garden area at the Station Buildings.

**7.The Gathering – External Use.**

To consider the dates and proposed hire costs of the gazebo.

**8.To consider the requests submitted by the Café.**

* Joint boiler service
* Repair to the tap in the staff toilets
* Cleaning of the flags surrounding the building.
* Dance lessons to be held in the evenings.
* Salt / gritting of the entrances in bad weather.

**9.To review and consider the communication from the Heritage Centre and Café.**

**10.To consider the request for a meeting of the caretaker and the town contractor to discuss work schedules.**

**11.To consider and discuss the long term projects for the town council**

* Re-laying of flags around the cenotaph
* Rejuvenation of Townley Gardens
* Allotments behind Windsor Avenue

**12.Date of next meeting**